

**LINWOOD COMMON COUNCIL**  
**CAUCUS AGENDA**  
**January 27, 2021**  
**6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                      Mayor Matik \_\_                      Mrs. Byrnes \_\_\_\_\_                      Mrs. DeDomenicis \_\_\_\_\_  
                                         Mr. Ford \_\_\_\_\_                      Mr. Gordon \_\_\_\_\_                      Mr. Heun \_\_\_\_\_  
                                         Mr. Levinson \_\_\_\_\_                      Mr. Paolone \_\_\_\_\_  
  
    Professionals:              Mr. Youngblood \_\_\_\_\_              Mr. Polistina \_\_\_\_\_              Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
  - A. Appointment of Chad Meyers to the Recreation Board
4. Councilwoman Byrnes
  - A. Neighborhood Services
5. Councilwoman DeDomenicis
  - A. Public Works
6. Councilman Ford
  - A. Planning & Development
    1. Resolution awarding non-competitive contracts for professional services to Eric S. Goldstein as Planning Board Solicitor and Vincent Polistina as Planning Board Engineer
    2. Development Review Committee
    3. Roof mounted solar
7. Councilman Gordon
  - A. Engineering
    1. Resolution awarding a Contract to Seashore Associated Mechanical for 606 W. Oakcrest seepage pits
8. Councilman Heun
  - A. Public Safety
    1. Resolution rejecting the proposals received for Emergency Medical Services
    2. Resolution confirming the promotion of Jason Weber to the position of Deputy Chief
9. Councilman Levinson
  - A. Revenue & Finance
    1. Resolution canceling taxes and refund an overpayment of taxes for 4 E. Glenside
    2. Salary Ordinance – final reading
    3. Resolution authorizing a refund of taxes and cancellation of taxes for 311 Van Sant Avenue due to tax exempt status due to permanently disable veteran status
    4. Resolution amending Resolution No. 25, 2021 authorizing various refunds of overpayments of taxes to correct an amount for 100 Country Club Drive
10. Council President Paolone
  - A. Administration
11. Mr. Youngblood
  - A. Resolution authorizing payment to Atlantic County for reimbursement of open space funds for the purchase of Block 6 Lot 29

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
January 27, 2021**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilwoman Stacy DeDomenicis

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**ORDINANCES  
1 OF 2021**

AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

*FIRST READING:*

*January 4, 2021*

*PUBLICATION:*

*January 11, 2021*

*PASSAGE:*

*January 27, 2021*

**RESOLUTIONS  
34-2021**

A Resolution confirming the appointment of Chad Meyers to the Linwood Board of Recreation

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

**30-2021**

A Resolution authorizing the cancellation of taxes and refund of a tax overpayment for Block 110 Lot 1.01 located at 4 East Glenside Avenue in the City of Linwood

**31-2021**

A Resolution authorizing the prorated refund of taxes paid and the cancellation of 2021 taxes due to tax exempt status for Block 98 Lot 6 located at 311 Van Sant Avenue in the City of Linwood

**32-2021**

A Resolution rejecting the proposals received for Emergency Medical Services for the City of Linwood and the City of Northfield

**33-2021**

A Resolution amending Resolution No. 25 of 2021 authorizing the refund of various tax overpayments made by Corelogic Mortgage

**35-2021**

A Resolution awarding a Contract to Seashore Associated Mechanical for 606 W. Oakcrest seepage pits

**36-2021**

A Resolution awarding non-competitive contracts for Professional Services to Eric S. Goldstein as Planning Board Solicitor and Vincent Polistina as Planning Board Engineer

**37-2021**

A Resolution confirming the promotion of Jason Weber to the position of Deputy Chief in the Linwood Police Department

Linwood Common Council  
Agenda of Regular Meeting  
01/27/2021  
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**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 1, 2021

AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: That the following salaries, wages and compensations shall be paid to the following officials, officers and employees of the City of Linwood, retroactive to January 1, 2021, subject, however, to the provisions of certain Employment Contracts between the City of Linwood and the Mainland Police Benevolent Association, the bargaining agent for the members of the Linwood Police Department and Linwood Superior Officers; the Teamsters Local 331 inclusive of the Police Secretary, Linwood Uniformed Firefighters Association Local Union #4370, and also except as otherwise stated herein.

PART TIME HOURLY

RANGE

Administrative Assistant	\$ 12.00 to \$35.00
Clerk Typist	\$ 12.00 to \$35.00
Code Enforcement Officer	\$ 12.00 to \$35.00
Deputy Court Administrator	\$ 12.00 to \$35.00
Dispatcher	\$ 12.00 to \$35.00
Fire Relief	\$ 12.00 to \$35.00
Groundskeeper	\$ 12.00 to \$35.00
Matron	\$ 12.00 to \$35.00
Recreation Aide	\$ 12.00 to \$35.00
Special Law Enforcement Officer Class II	\$ 12.00 to \$35.00
Summer Intern	\$ 12.00 to \$35.00

PART TIME PER DIEM

RANGE

Planning Board Recording Secretary	\$ 50.00 to \$300.00
Planning Board Tape Recorder Operator/Secretary	\$ 50.00 to \$300.00
School Crossing Guard Captain	\$ 30.00 to \$ 60.00
School Crossing Guard	\$ 25.00 to \$ 50.00

PART TIME PER ANNUM

RANGE

Clean Communities Coordinator	\$ 50.00 to \$ 5,000.00
Code Enforcement Officer	\$ 1,000.00 to \$ 5,000.00
Computer Maintenance Coordinator	\$ 500.00 to \$ 2,000.00
Communications Coordinator	\$ 1,000.00 to \$ 4,000.00
Construction Official	\$ 5,000.00 to \$50,000.00
Council Member	\$ 5,000.00 to \$15,000.00
Council President	\$ 5,000.00 to \$20,000.00
Deputy Emergency Management Director	\$ 500.00 to \$ 2,000.00
Drug Alliance Coordinator	\$ 1,000.00 to \$ 5,000.00
Emergency Management Director	\$ 1,000.00 to \$ 4,000.00
Journeyman Electrician	\$ 3,100.00 to \$ 5,000.00
Floodplain Manager	\$ 1,000.00 to \$ 3,000.00
Mayor	\$ 5,000.00 to \$25,000.00
Memorial Park Director	\$ 4,000.00 to \$15,000.00
Assistant Memorial Park Director	\$ 1,000.00 to \$ 5,000.00
Municipal Magistrate	\$10,000.00 to \$30,000.00
Planning Board Secretary	\$ 5,000.00 to \$20,000.00
Recycling Coordinator	\$ 1,000.00 to \$ 5,000.00
Utilities Collector	\$ 2,000.00 to \$ 7,000.00
Sub-Code Off/Building Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Electrical Inspector	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Fire Protection	\$ 5,000.00 to \$25,000.00
Sub-Code Off/Plumbing Inspector	\$ 5,000.00 to \$25,000.00
Tax Assessor	\$25,000.00 to \$50,000.00
Uniform Fire Official/Fire Marshall	\$ 5,000.00 to \$15,000.00
Uniform Fire Safety Inspector	\$ 1,000.00 to \$10,000.00
Zoning Officer	\$ 5,000.00 to \$15,000.00

FULL TIME PER ANNUM

RANGE

Account Clerk	\$25,000.00 to \$50,000.00
Accountant	\$25,000.00 to \$50,000.00
Accounting Assistant	\$25,000.00 to \$50,000.00
Administrative Assistant	\$25,000.00 to \$50,000.00
Administrator	\$50,000.00 to \$95,000.00
Bookkeeper	\$25,000.00 to \$35,000.00
Chief Financial Officer	\$50,000.00 to \$95,000.00
Code Enforcement Officer/Housing Inspector	\$25,000.00 to \$50,000.00
Deputy Court Administrator	\$25,000.00 to \$50,000.00
Deputy Municipal Clerk	\$25,000.00 to \$50,000.00
Deputy Tax Collector	\$25,000.00 to \$60,000.00
Dispatcher / Supervisor	\$42,000.00 to \$60,000.00
Dispatcher	\$25,000.00 to \$60,000.00
Equipment Operator	\$25,000.00 to \$70,000.00
Fire Captain	\$56,000.00 to \$95,000.00
F/F during 1 <sup>st</sup> year of service	\$25,000.00 to \$45,000.00
F/F after 1 year of service	\$25,000.00 to \$50,000.00
F/F after 2 years of service	\$25,000.00 to \$55,000.00
F/F after 3 years of service	\$25,000.00 to \$65,000.00
F/F after 4 years of service	\$25,000.00 to \$70,000.00

FULL TIME PER ANNUM (continued)

RANGE

F/F after 5 years of service	\$25,000.00 to \$76,000.00
F/F after 6 years of service	\$25,000.00 to \$77,000.00
F/F after 7 years of service	\$25,000.00 to \$83,000.00
F/F after 8 years of service	\$25,000.00 to \$90,000.00
F/F after 9 years of service	\$25,000.00 to \$90,000.00
F/F after 10 years of service	\$25,000.00 to \$90,000.00
F/F after 11 years of service	\$25,000.00 to \$90,000.00
F/F after 12 years of service	\$25,000.00 to \$90,000.00
F/F after 13 years of service	\$25,000.00 to \$90,000.00
F/F after 14 years of service	\$25,000.00 to \$90,000.00
General Supervisor	\$40,000.00 to \$95,000.00
Groundskeeper	\$25,000.00 to \$50,000.00
Municipal Clerk	\$30,000.00 to \$97,000.00
Municipal Court Administrator	\$30,000.00 to \$75,000.00
Patrolman - During Probation	\$35,000.00 to \$50,000.00
Patrolman - Step 1	\$35,000.00 to \$55,000.00
Patrolman - Step 2	\$35,000.00 to \$60,000.00
Patrolman - Step 3	\$35,000.00 to \$65,000.00
Patrolman - Step 4	\$35,000.00 to \$70,000.00
Patrolman - Step 5	\$35,000.00 to \$75,000.00
Patrolman - Step 6	\$35,000.00 to \$90,000.00
Patrolman - Step 7	\$35,000.00 to \$95,000.00
Patrolman - Step 8	\$35,000.00 to \$95,000.00
Patrolman - Step 9	\$35,000.00 to \$95,000.00
Patrolman - Step 10	\$35,000.00 to \$95,000.00
Patrolman - Step 11	\$35,000.00 to \$95,000.00
Patrolman - Step 12	\$35,000.00 to \$99,000.00
Police Captain	\$50,000.00 to \$130,000.00
Police Chief	\$75,000.00 to \$150,000.00
Police Deputy Chief	\$75,000.00 to \$150,000.00
Police Department Secretary	\$30,000.00 to \$70,000.00
Police Lieutenant	\$50,000.00 to \$125,000.00
Police Sergeant	\$40,000.00 to \$105,000.00
Public Works Foreman	\$25,000.00 to \$80,000.00
Public Works Laborer	\$25,000.00 to \$60,000.00
Public Works Superintendent	\$50,000.00 to \$95,000.00
Secretary	\$25,000.00 to \$60,000.00
Tax Collector	\$40,000.00 to \$85,000.00
Tech. Assistant to Construction Office	\$30,000.00 to \$60,000.00

SECTION 2A: A current full time employee, employed as of January 1, 2012, shall be paid together with his or her annual salary as fixed and determined by this ordinance, additional compensation based upon length of his or her full time service, effective and limited to January 1, 2012, an amount to be added to base salary and paid bi-weekly or monthly in accordance with the following schedule:

YEARS OF SERVICE

COMPENSATION PER ANNUM  
IN ADDITION TO FIXED SALARY

3  
Each year after 3 to 30 years

\$350.00  
\$350.00 plus \$150.00 for  
each additional year up to  
a maximum of \$4,000.00

However, all longevity pay for current employees shall be frozen at the level of service achieved effective January 1, 2012 and no new employee or current employee who has not reached a level of service whereby he or she is entitled to longevity pay as of that date, shall be paid longevity, nor shall said employees be entitled to longevity pay at any time in the future.

SECTION 2B: The aforesaid additional compensation and all overtime paid for any union employee shall be payable in accordance with the terms of the union employee contracts.

SECTION 2C: The period of eligibility for length of service for longevity pay shall be determined as of the anniversary date of the full time employment of each employee. Those employees hired from January 1 to June 30 will be considered to have completed a full year December 31 of that year. Those employees hired after June 30 will be considered to have completed a full year December 31 of the following year. For all years thereafter, all anniversary dates will be on January 1. However, all current employees shall be frozen at the level of employment achieved as of January 1, 2012 for purposes of longevity and no new employees shall be entitled to longevity.

SECTION 2D: All full time employees holding a Bachelor's Degree in a subject related to that employee's position within the City of Linwood shall receive additional compensation in the amount of \$1,250.00 per year. All full time employees holding a Master's Degree related to that employee's position within the City of Linwood shall receive additional compensation in

the amount of \$1,400.00 per year. Such additional compensation shall be added to base salary and paid bi-weekly or monthly.

SECTION 3: All said salaries, wages and compensation shall be paid to the Municipal Magistrate, Tax Assessor, Emergency Management Director, Fire Inspector and the Uniform Fire Official in equal monthly installments; to the Mayor, Councilpersons, and Drug Alliance Coordinator in equal quarterly installments; and all of the other abovementioned salaries, wages and compensation shall be paid biweekly, in equal installments, every other Friday.

SECTION 4: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 5: Should any section, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 6: This ordinance shall take effect retroactively to January 1, 2021 upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>January 4, 2021</i>
<i>PUBLICATION:</i>	<i>January 11, 2021</i>
<i>PASSAGE:</i>	<i>January 27, 2021</i>



The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, January 4, 2021 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on January 27, 2021.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

**RESOLUTION No. 30, 2021**

A RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES AND REFUND OF A TAX OVERPAYMENT FOR BLOCK 110 LOT 1.01 LOCATED AT 4 EAST GLENSIDE AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Steven Peled is the owner of Block 110 Lot 1.01 located at 4 East Glenside Avenue in the taxing district of the City of Linwood; and

**WHEREAS**, Steven Peled was granted a minor subdivision by the Linwood Planning Board to create the subject lot, but failed to satisfy certain conditions required by the Board to complete the subdivision approval; and

**WHEREAS**, the City of Linwood erroneously taxed this lot for approximately 13 years with all taxes having been paid by the owner; and

**WHEREAS**, Steven Peled filed a Complaint in Tax Court under Correction of Error, N.J.S.A. 54:51A-7, which allows a property owner to receive a refund for over payments for a maximum period of three years; and

**WHEREAS**, the Tax Assessor has settled this case resulting in an overpayment of taxes in the total amount of \$11,920.19 for calendar years 2018, 2019 and 2020;

**WHEREAS**, the City of Linwood must refund the overpaid taxes in the amount of \$11,920.19 that was collected from Steven Peled for the 2018, 2019 and 2020 property taxes and the Tax Collector must also cancel and remove the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2021 taxes due to the fact that the subject lot was never legally created and does not exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Hank N. Rovillard, Esquire, LLC Trust Account, in the amount of \$11,920.19, which is the amount of the overpayment of 2018, 2019 and 2020 taxes by said property owner.

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel the 1<sup>st</sup> and 2<sup>nd</sup> quarters 2021 taxes for the property known as Block 110 Lot 1.01 assessed in the name of Steven Peled.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 31, 2021**

A RESOLUTION AUTHORIZING THE PRORATED REFUND OF TAXES PAID AND THE CANCELLATION OF 2021 TAXES DUE TO TAX EXEMPT STATUS FOR BLOCK 98 LOT 6 LOCATED AT 311 VAN SANT AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Michael & Remedios Dale are the owners of Block 98 Lot 6 located at 311 Van Sant Avenue in the taxing district of the City of Linwood; and

**WHEREAS**, Michael Dale made application to the Tax Assessor of the City of Linwood for Property tax Exemption due to his 100% Permanently Disabled Veteran status and the Tax Assessor for the City of Linwood granted the exemption for Michael Dale on January 15, 2021 effective as of December 3, 2020;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of the owner Michael Dale located at 311 Van Sant Avenue Linwood, NJ 08221, in the amount of \$666.09 which is the amount of the prorated refund to said property owner.

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel a prorated portion of 4th quarter 2020 taxes and 1<sup>st</sup> & 2<sup>nd</sup> quarter of 2021 taxes for the property known as block 98 lot 6 assessed in the name of Michael & Remedios Dale.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

January 21, 2021  
09:06 AM

CITY OF LINWOOD  
Tax Account Detail Inquiry

BLQ: 98. 6. Tax Year: 2020 to 2020  
Owner Name: DALE, MICHAEL & REMEDIOS Property Location: 311 VAN SANT AVENUE

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	2,180.22	2,180.22	2,330.58	2,220.32	8,911.34
Payments:	2,180.22	2,180.22	2,330.58	2,220.32	8,911.34
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
								8,911.34		8,911.34
02/03/20	1	Payment	001		CK	11148	71 ACHTAX	2,180.22	0.00	6,731.12
		Direct withdrawal								
05/01/20	2	Payment	001		CK	11433	74 ACHTAX2Q	2,180.22	0.00	4,550.90
		Direct withdrawal								
08/03/20	3	Payment	001		CK	11769	77 ACHTAX	2,330.58	0.00	2,220.32
		Direct withdrawal								
11/02/20	4	Payment	001		CK	12072	73 ACHTAX4	2,220.32	0.00	0.00
		Direct withdrawal								

Total Principal Balance for Tax Years in Range: 0.00

4th Qtr. 2020  

$$\$ 2,220.32 \div 90 = \frac{24.67}{\text{Per diem}} \times \frac{27}{\text{days}} = \underline{\underline{\$ 666.09}} \text{ Refund}$$
 (12/3-12/30)

**RESOLUTION No. 32, 2021**

A RESOLUTION REJECTING THE PROPOSALS RECEIVED FOR EMERGENCY MEDICAL SERVICES FOR THE CITY OF LINWOOD AND THE CITY OF NORTHFIELD

**WHEREAS**, the City of Linwood advertised for and received proposals for Emergency Medical Services for the City of Linwood and the City of Northfield on Tuesday, January 5, 2021 at 11:00 A.M.; and

**WHEREAS**, the proposals submitted have been reviewed and it has been determined that the City of Linwood shall substantially revise the specifications for Emergency Medical Services for the City of Linwood and the City of Northfield for the ultimate benefit and good of the residents of the Cities; and

**WHEREAS**, the City Solicitor has confirmed that the revisions to the specifications are substantial in nature;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the proposals submitted on November 13, 2019 for Emergency Medical Services for the City of Linwood and the City of Northfield be and are hereby rejected as a result of a substantial revision to the specifications.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 33, 2021**

A RESOLUTION AMENDING RESOLUTION NO. 25 OF 2021 AUTHORIZING THE REFUND OF VARIOUS TAX OVERPAYMENTS MADE BY CORELOGIC MORTGAGE

**WHEREAS**, by Resolution No. 25 of 2021 various tax overpayments were refunded to Corelogic; and

**WHEREAS**, the amount refunded for property located at Block 182.02 Lot 17, 100 Country Club Drive, was incorrect; and

**WHEREAS**, the correct amount to be refunded for Block 182.02 Lot 17 is \$3,659.18 thereby changing the total amount to be refunded to be \$33,449.34;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of CoreLogic, CoreLogic Refunds Dept., 3001 Hackberry Road, Irving, TX 75063 in the amount of the overpayments \$33,449.34 set forth on the attached list in order to refund monies representing overpayment of taxes to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



CoreLogic

To,  
Silvia L. Washington, CTC  
Municipal Tax Collector  
City of Linwood  
400 Poplar Ave  
Linwood NJ 08221.

Request you to refund the Overpayment amount of below listed account to Corelogic. Thank you.

SL.No	Account ID	Owner Address	Billed Amount	Refund Amount
1	00000145	28 CEDAR HOLLOW LN	\$5792.72	\$1443.29
2	00000573	4 CANDLEWOODS	\$17840.45	\$4445.06
3	00000691	305 KIE-TRO DR	\$9359.39	\$2331.95
4	00000860	23 GEORGE TOWN CT	\$12282.42	\$3212.22
5	00001164	217 BELHAVEN AVE	\$10892.03	\$1842.01
6	00001360	1315 WOODLYNENE BLVD	\$20447.00	\$5347.50
7	00001863	25 LAUREL AVE	\$8221.47	\$2048.43
8	00001897	1049-WOODLYNNE BLVD	\$27064.72	\$3253.74
9	00003072	503 BARR AVE	\$15324.20	\$3817.70
10	00002361	6 EVERGREEN RD	\$25247.60	\$2048.26
11	00003014	100 COUNTRY CLUB DR	\$14686.28	\$3775.69



*Amend -*

*B 182.02  
C 17*

*3659.18*

Refunds and returned checks can be sent to:

**CoreLogic Refunds Dept**  
**3001 Hackberry Road, Irving, TX 75063**  
**Or PO Box 9202, Coppell, TX 75019.**

*Rakshith K Amin*



**RESOLUTION No. 34, 2021**

A RESOLUTION CONFIRMING THE APPOINTMENT OF CHAD MEYERS TO THE LINWOOD BOARD OF RECREATION

**WHEREAS**, a vacancy exists on the Linwood Board of Recreation; and

**WHEREAS**, the Mayor has appointed Chad Meyers of 1538 Woodlynne Boulevard to fill the vacancy; and

**WHEREAS**, the Common Council is desirous of concurring in said appointment;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Linwood that the Mayor's appointment of Chad Meyers to the Linwood Board of Recreation be and is hereby endorsed and the Common Council concurs in said appointment.

**BE IT FURTHER RESOLVED**, that Chad Meyers's appointment expires on December 31, 2025.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 35, 2021**

A RESOLUTION AWARDING A CONTRACT TO SEASHORE ASSOCIATED MECHANICAL FOR  
606 E. OAKCREST SEEPAGE PITS

**WHEREAS**, the City of Linwood received informal quotes for 606 E. Oakcrest Seepage Pits in the City of Linwood on January 15, 2021 at 11:00 a.m. prevailing time; and

**WHEREAS**, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for 606 E. Oakcrest Seepage Pits be and is hereby awarded to Seashore Associated Mechanical, 360 S. Mannheim Avenue, Egg Harbor City, New Jersey 08215 for the Bid amount of \$6,640.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Seashore Associated Mechanical in accordance with the terms and conditions set forth in the bid/proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 01-21-2021  
**Re:** Availability of Funds-Cleaning Seepage Pits

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$6,640.00 are available under the 2021 Buildings and Grounds Operating Budget. Funds will be encumbered to Seashore Associated Mechanical Contractors Inc. 360 South Mannheim Ave Egg Harbor City, NJ 08215.

Vincent J. Polistina, PE, PP, CME  
Craig R. Hurlless, PE, PP, CME  
Ronald N. Curcio, PE, PP



Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

January 18, 2021

Mr. Ralph Paolone, Council President and Council Members  
The City of Linwood  
400 Poplar Avenue  
Linwood, NJ 08221

**Re: Report of Bids  
606 E. Oakcrest Avenue Seepage Pits  
City of Linwood, Atlantic County**

Dear President Paolone and Council Members:

On January 15<sup>th</sup>, 2021 at 11:00 A.M., the City of Linwood received informal bids for the cleaning and maintenance of four (4) existing seepage pits at the property at 606 E. Oakcrest Avenue in the City of Linwood. The bid package was sent to a total of three (3) contractors and two (2) contractors submitted pricing for the project. The amounts are shown below:

Bidders Name	Total Amount Bid
Seashore Associated Mechanical Cont., Inc.	\$6,640.00
Perna Finnigan, Inc.	\$6,777.28
Arthur Henry, Inc.	No Bid

All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$ 7,000.00. The lowest bid for the project submitted by Seashore Associated Mechanical is approximately 5% percent lower than the Engineer's Estimate.

Based on an analysis of the bids received, the bid submitted by Seashore Associated Mechanical is the lowest responsive bid and appears favorable to the City.

Subject to the appropriation of City funds, we would recommend awarding the Contract in the amount of \$6,640.00 to Seashore Associated Mechanical of Egg Harbor City, New Jersey.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

Vincent J. Polistina  
City Engineer

cc: Leigh Ann Napoli, City Clerk

6684 Washington Avenue, Egg Harbor Township, NJ 08234  
Phone: 609.646.2950 Fax: 609.646.2949  
E-mail: polistinaassoc@comcast.net



Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

Vincent J. Polistina, PE, PP, CME  
Craig R. Hurlless, PE, PP, CME

January 5, 2021

Proposal To: City of Linwood  
400 E. Poplar Avenue  
Linwood, NJ 08221

Description: **Item 1:**

There are four (4) existing seepage pits located on the property at 606 E. Oakcrest Avenue in the City of Linwood. Each of the tanks is approximately 12 - 15 feet deep and are used for storage of stormwater. Over time, trash and debris has accumulated within the tanks.

The tops of each seepage pit must be removed. Using proper confined space entry procedures, have personnel enter each of the tanks to remove all debris accumulated within the tanks. Complete a visual inspection and video of the interior of the tanks while the personnel is in the tank.

In the pit closet to Oakcrest Avenue, a trash rack or similar grating system should be installed over the pipe leading to the next seepage pit to prevent debris from leaving the tank closest to Oakcrest Avenue.

All payment for this work will be based on a time and material basis for the actual time spent. For the purpose of this quote, a total of two (2) days for the personnel and equipment shown will be considered but final payment will be based on the actual time spent.

Operator 16 hours @ 135<sup>00</sup> per hour Total 2160<sup>00</sup>

Laborer 32 hours @ 115<sup>00</sup> per hour Total 3680<sup>00</sup>

Backhoe 16 hours @ 50<sup>00</sup> per hour Total 800<sup>00</sup>

Total Cost for all personnel and equipment:

Total 6640<sup>00</sup>

Please submit pricing by Friday, January 15, 2021 at 11:00 am.

Submitted By: *Seashore Assoc mech Cont Inc*

Address: *360 So Mannheim Ave  
Egg Harbor City NJ 08215*



Civil / Municipal Engineering  
Site Plan and Subdivision Design  
Surveying  
Land Use Planning  
Water and Wastewater Design  
Environmental Consulting  
Inspection / Construction Management

Vincent J. Polistina, PE, PP, CME  
Craig R. Hurless, PE, PP, CME

January 5, 2021

Proposal To: City of Linwood  
400 E. Poplar Avenue  
Linwood, NJ 08221

Description: **Item 1:**

There are four (4) existing seepage pits located on the property at 606 E. Oakcrest Avenue in the City of Linwood. Each of the tanks is approximately 12 – 15 feet deep and are used for storage of stormwater. Over time, trash and debris has accumulated within the tanks.

The tops of each seepage pit must be removed. Using proper confined space entry procedures, have personnel enter each of the tanks to remove all debris accumulated within the tanks. Complete a visual inspection and video of the interior of the tanks while the personnel is in the tank.

In the pit closet to Oakcrest Avenue, a trash rack or similar grating system should be installed over the pipe leading to the next seepage pit to prevent debris from leaving the tank closest to Oakcrest Avenue.

All payment for this work will be based on a time and material basis for the actual time spent. For the purpose of this quote, a total of two (2) days for the personnel and equipment shown will be considered but final payment will be based on the actual time spent.

Operator 16 hours @ <u>\$137.70</u> per hour	Total <u>\$2,203.20</u>
Laborer 32 hours @ <u>\$127.94</u> per hour	Total <u>\$4,094.08</u>
Backhoe 16 hours @ <u>\$30.00</u> per hour	Total <u>\$480.00</u>
Total Cost for all personnel and equipment:	Total <u>\$6,777.28</u>

Please submit pricing by Friday, January 15, 2021 at 11:00 am.

Submitted By:

Address:

6684 Washington Avenue, Egg Harbor Township, NJ 08234  
Phone: 609.646.2950 Fax: 609.646.2949  
E-mail: polistinaassoc@comcast.net

**RESOLUTION No. 36, 2021**

A RESOLUTION AWARDING NON-COMPETITIVE CONTRACTS FOR PROFESSIONAL SERVICES TO ERIC S. GOLDSTEIN AS PLANNING BOARD SOLICITOR AND VINCENT POLISTINA AS PLANNING BOARD ENGINEER

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for a Planning Board Solicitor and a Planning Board Engineer; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, New Jersey, as follows:

1. That Eric S. Goldstein of the firm Nehmad, Perillo, Davis & Goldstein, P.C. be and is hereby appointed Planning Board Solicitor for the City of Linwood for a one-year term.
2. That Vincent Polistina of the firm Polistina Associates be and is hereby appointed Planning Board Engineer for a one-year term.
3. That the Mayor and City Clerk are hereby authorized and directed to execute the attached contracts with the above named persons.

These Contracts are awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-22-2021  
**Re:** Availability of Funds-Planning Board Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Polistina & Associates, LLC, 6684 Washington Ave, Egg Harbor Township, NJ 08234.

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 1-22-2021  
**Re:** Availability of Funds-Planning Board Solicitor

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Nehmad Perillo Davis & Goldstein PC, 4030 Ocean Heights Ave Suite 100 Egg Harbor Township, NJ 08234.

**RESOLUTION No. 37, 2021**

A RESOLUTION CONFIRMING THE PROMOTION OF JASON WEBER TO THE POSITION OF DEPUTY CHIEF IN THE LINWOOD POLICE DEPARTMENT

**WHEREAS**, pursuant to N.J.S.A. 40A:61-4(f), the Mayor of the City of Linwood has promoted Jason Weber to the position of Deputy Chief of the Linwood Police Department; and

**WHEREAS**, the Common Council of the City of Linwood wishes to confirm said promotion;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, County of Atlantic, that the promotion of Jason Weber to the position of Deputy Chief of the Linwood Police Department effective January 1, 2021 be and is hereby confirmed;

**BE IT FURTHER RESOLVED**, that the salary for the position shall be \$137,242.00 in accordance with the Linwood Salary Ordinance and all amendments thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 27th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 27th day of January, 2021.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_